**COMMUNITY IMPACT GRANT APPLICATION**

The Junior League of Topeka seeks applicants from local community members and non-profit organizations for the 2017 Junior League of Topeka Community Impact Grant. We will award up to $3000 in grant money. Please complete the application and submit it by email to [communityimpact@jltopeka.org](mailto:communityimpact@jltopeka.org) or online through JLT’s website by **Monday, February 29, 2017 at 11:59 p.m**. to be considered. Grant recipient(s) will be announced by April 22, 2017.

Please note that requests for general fundraising or capital campaigns are not eligible for consideration.

In awarding this grant, emphases will be placed on how your request meets the Junior League of Topeka’s mission.

**Junior League of Topeka’s Mission:** The Junior League of Topeka, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women, and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

1. Agency/Organization Requesting Funds:
2. Street Address:
3. Phone Number:
4. Mailing Address (if different):
5. Email Address:
6. Website:
7. Executive Director/President:
8. Contact Person:
9. Contact Person’s Phone:
10. Number of years this organization has been in operation:
11. Are any of your agencies/organizations’ Board members or volunteers members of the Junior League of Topeka? If so, please list their name below:
12. Please state the mission/purpose of your agency/organization.
13. Please provide a brief background of your agency/organization.
14. What is the base or demographic of the population served by your agency/organization?
15. Amount Requested:
16. Please briefly explain how you plan to use the funds requested.
17. Describe the community need that your organization will fill using the funding requested.
18. Describe how the project that you seek to be funded complements Junior League of Topeka’s mission. Junior League of Topeka’s Mission is stated at the top of this application and on our website.
19. What goals do you expect to accomplish with this funding?
20. How will you measure the achievement of these goals?
21. How many clients do you expect to serve with the requested funds?
22. What is the total cost of the project (as opposed to organization’s general costs) in which you are requesting funding?
23. Please provide a timeline description of your project implementation and completion.
24. What are your plans for continuation of this project?
25. What funding, if any, is already secured for this project?
26. What other funding sources have you sought for this project, if any?
27. What recognition, if any, will Junior League of Topeka receive if you receive this grant?
28. Have you ever received a grant from the Junior League of Topeka? If so, when did you receive it, how much did you receive, and how did you use the grant?
29. If you receive funding up to $3000, will you be able to spend the funds by December 31, 2017? Why or why not?
30. While it is not necessary in order to be awarded grant funding, are there any volunteer opportunities for Junior League of Topeka members with your project? In other words, how can we help you besides awarding a grant?
31. Please submit an itemized budget for this project. This is NOT your agency/organization’s budget.
32. Please submit documentation stating your nonprofit status **and** your organizations IRS 990.
33. Please print a copy of this application for your records before submitting.
34. Please email a copy of this application to communityimpact@jltopeka.org.