



2014 Merry Market Vendor Application

Important Information

Application & Booth Fee Deposit (50% of Full Fee)

Due on or Before: August 1, 2014

Submit by July 1, 2014 for Best Booth Selection

Fee Balance Due On or Before: September 1, 2014

Event Details

Merry Market: November 7-8, 2014

Market Hours: 12 pm- 8:30 pm Friday, 9am-3pm Saturday

Vendor Set-Up: November 6 from 1pm-9pm or November 7 from 7am-11am
at the Kansas Expocentre's Agriculture Hall

Merchant Name: _____ Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____ Fax: (_____) _____ Cell Phone: (_____) _____

E-mail: _____ Web Site: _____

I. How would you best describe your merchandise? Please indicate the percentage of merchandise you have in your booth: (ex: Women's Clothing 60%, Jewelry 20%, Women's Purses/Handbags 10%)

_____ Accessories/Gifts	_____ Floral/Garden	_____ Pet Gifts
_____ Antiques	_____ Furs/Coats	_____ Stationery/Gift Wrap
_____ Books	_____ Holiday Décor	_____ Toys
_____ Candles/Potpourri	_____ Home Decor	_____ Women's Clothing
_____ Children's Clothing	_____ Jewelry	_____ Women's Purses/Handbags
_____ Children's Accessories	_____ Linens/Rugs	_____ Other (please describe)
_____ Cosmetics/Beauty	_____ Luggage	_____
_____ Fine Art	_____ Men's Clothing/Access.	_____
_____ Food	_____ Iron Ware	_____
_____ Furniture	_____ Pewter Ware	_____

Please include all merchandise in your booth in your description. Any merchandise that competes directly with another vendor or vender price will need to be removed from your booth

II. Provide a specific description of your merchandise and price range: _____

III. Include two or more photographs and/or a brochure that displays your product(s) with this application. **If you are sending a sample that must be returned to you, please include a return address label and sufficient return postage or the item will not be returned.*

IV. Circle your preferred display area size and type:

Display Size	Regular	Premium Regular (limited number available)*	Regular Corner (limited number available)*	Premium Corner (limited number available)*
Single – 10' x 10'	\$275	\$350	\$375	\$425
Double – 10' x 20'	\$475	\$550	\$575	\$625
Triple – 10' x 30'	\$775	\$825	\$875	\$925

Premium option allows vendors to showcase items along with premium booth visibility. Radio, print and television advertising will be utilized for the 2014 market. Junior League is also continuously working to improve the atmosphere of Agriculture Hall, but is limited because it is a 'Historic Site.'

*Booth spaces are assigned based on returning merchants and application and fee payment, which will be applied toward your booth down payment.

* Booth fee includes one skirted table, 2 chairs, pipe and drape, and booth signage.

*All booths include one 20 AMP outlet.

* Electricity is available. (bring your own extension cords and power strips)

*Additional AMPs may be purchased from the convention center.

V. Other shows you have participated in include: _____

VII. Return this application, pictures and booth deposit (50% of booth fee) (payable by check only) to:

Junior League of Topeka
 Attn: Kameron Patrick
 1251 SW Arrowhead Road, Suite 120
 Topeka, KS 66604
 785-554-7335

If submission of application is after September 1, 2014 full payment will be due along with application.

VIII. Information on future events (please check one)

- Although I am unable to participate in the 2014 Merry Market, I wish to remain on your mailing list
- Please remove me from your mailing list.

Please note that completion of this application **does not** guarantee selection as a 2014 Merry Market vendor. The main factors in vendor selection include:

1. Quality, uniqueness, type and category of merchandise;
2. Presentation of merchandise;
3. Adherence to deadlines in returning items requested.

If you are not accepted as a 2014 Merry Market Vendor, your booth fee deposit will be returned.

If you are accepted as a 2014 Merry Market Vendor, you will be notified within 30 days of receipt of your application.

Applications are accepted on a first-come, first-accepted basis. Limited number of each category will be accepted.

**** Please note: Booth cancellations after October 1, 2014 may result in forfeiture of booth deposit.**